

TOWN BOARD
GARNERVILLE, NY
FEBRUARY 24, 2014

The Town Board of the Town of Haverstraw met at a Regular Meeting on Monday, February 24, 2014 at 8:00 p.m. in the Meeting Room of the Town Hall, One Rosman Road, Garnerville, New York.

The meeting was opened with the Pledge of Allegiance.

On Roll Call the following members answered to their names:

Supervisor	Howard T. Phillips, Jr.
Councilman	Isidro Cancel (Absent)
Councilman	Vincent J. Gamboli (Absent)
Councilman	John J. Gould
Councilman	Hector L. Soto

ADOPTION OF MINUTES

135-14 ADOPTION OF PUBLIC HEARINGS AND TOWN BOARD MEETING MINUTES OF FEBRUARY 10, 2014, submitted by the Town Clerk on motion by Councilman Soto, seconded by Councilman Gould, were unanimously adopted.

PAYMENT OF BILLS

Councilman Gould offered the following resolution, which was seconded by Councilman Soto, and on roll call unanimously adopted.

136-14 RESOLVED, that bills numbered 528 through and including 629 in the amount of \$1,338,207.32 be and they are hereby paid; and Highway Vouchers numbered 89 through and including 118 in the amount of \$36,655.31 audited at this meeting, be and they are hereby paid.

ACCEPTANCE OF REPORTS

No Reports.

AWARD OF RFP NO. 2-2014 – DRYJECT AERATION - GOLF COURSE GREENS

Councilman Gould offered the following resolution, which was seconded by Councilman Soto, and on roll call unanimously adopted.

137-14 RESOLVED, THAT ONE (1) RFP WAS SUBMITTED TO CAL FOWX, GREENSKEEPER, TO PROVIDE DRYJECT AERATION TO THE TOWN OF HAVERSTRAW GOLF COURSE GREENS, AND BE IT FURTHER

RESOLVED, THAT THE TOWN BOARD OF THE TOWN HAVERSTRAW DOES HEREBY AWARD RFP NO. 2-2014 FOR TWO (2) DRYJECT AERATION APPLICATIONS ON APRIL 7, 2014 AND SEPTEMBER 2, 2014 FOR THE PHILIP J. ROTELLA GOLF COURSE 2014 GOLF SEASON TO DRYJECT NORTH EAST, LLC OF CARMEL, NEW YORK, THE SOLE SUPPLIER, AT A PRICE OF \$0.035 PER SQUARE FOOT.

AUTHORIZATION TO BID – BID NO. 3-2014 – BOWLINE PARK IMPROVEMENTS

Councilman Soto offered the following resolution, which was seconded by Councilman Gould, and on roll call unanimously adopted.

138-14 RESOLVED, UPON THE RECOMMENDATION OF PATRICK BRADY, PE, THE TOWN BOARD OF THE TOWN OF HAVERSTRAW HEREBY AUTHORIZES THE TOWN CLERK TO PUBLISH A NOTICE TO BIDDERS THAT

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SEALED PROPOSALS WILL BE RECEIVED AT HER OFFICE AT ONE ROSMAN ROAD, GARNERVILLE, NEW YORK, UP TO AND INCLUDING 10:00 A.M. ON WEDNESDAY, MARCH 19, 2014 FOR THE RECEIPT OF BIDS FOR BOWLINE PARK IMPROVEMENTS (RESTORATION OF EXISTING SHORELINE, PLACEMENT OF ADDITIONAL RIPRAP, AND SITE IMPROVEMENTS FOR BOWLINE PARK) IN THE TOWN OF HAVERSTRAW, IN ACCORDANCE WITH THE SPECIFICATIONS ON FILE IN THE OFFICE OF THE TOWN CLERK, COPIES OF WHICH, TOGETHER WITH FORM OF PROPOSAL, MAY BE OBTAINED AT HER OFFICE. IT IS THE POLICY OF THE TOWN OF HAVERSTRAW TO ENSURE THAT M/WBE (MINORITY & WOMEN-OWNED BUSINESS ENTERPRISE) AND DBE HAVE AN EQUAL EMPLOYMENT OPPORTUNITY TO RECEIVE AND PARTICIPATE IN TOWN CONTRACTS. THE TOWN OF HAVERSTRAW ENCOURAGES THE MEANINGFUL AND SIGNIFICANT PARTICIPATION OF M/WBE AND/OR DBE (DISABILITY BUSINESS ENTERPRISE) TO PROVIDE THE SERVICES UNDER THE REQUEST FOR PROPOSALS. THE TOWN RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS. BIDS RECEIVED LATER THAN THE DATE AND TIME SPECIFIED WILL NOT BE CONSIDERED AND WILL BE RETURNED TO THE BIDDER UNOPENED. ALL BIDDERS MUST FILE A STATEMENT OF NON-COLLUSION WITH THEIR BIDS. A PRE-BID CONFERENCE WILL BE HELD AT 10:00 A.M. ON MARCH 5, 2014 AT THE HAVERSTRAW TOWN HALL AT ONE ROSMAN ROAD,

BUDGET ADJUSTMENTS FOR PERIOD ENDING 12/31/201

Councilman Gould offered the following resolution, which was seconded by Councilman Soto, and on roll call unanimously adopted.

139-14 RESOLVED, THAT THE SUPERVISOR IS AUTHORIZED TO MAKE BUDGET ADJUSTMENTS FROM THE GENERAL FUND (A) IN THE AMOUNT OF \$992,000.00, PART-TOWN FUND (B) IN THE AMOUNT OF \$11,500.00 AND HIGHWAY PART-TOWN (DB) IN THE AMOUNT OF \$6,000.00 PURSUANT TO THE REPORT OF THE DIRECTOR OF FINANCE FOR THE TOWN OF HAVERSTRAW FOR THE PERIOD ENDING DECEMBER 31, 2013. (SEE ATTACHED BUDGET ADJUSTMENTS.)

2014 SUMMER CONCERT SERIES – THE JON BATES BAND

Councilman Soto offered the following resolution, which was seconded by Councilman Gould, and on roll call unanimously adopted.

140-14 RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY AUTHORIZE THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH THE FOLLOWING BAND FOR THE PURPOSE OF PROVIDING MUSICAL ENTERTAINMENT FOR THE TOWN OF HAVERSTRAW'S 2014 SUMMER CONCERT SERIES AT BOWLINE POINT PARK:

THE JON BATES BAND – THURSDAY, AUGUST 28, 2014 – 7:30 PM – 9 P.M. AT A COST OF \$1,200.00

APPROVE ADDITIONAL REPAIRS TO VEHICLE DAMAGED BY TOWN OF HAVERSTRAW HIGHWAY VEHICLE

Councilman Gould offered the following resolution, which was seconded by Councilman Soto, and on roll call unanimously adopted.

141-14 RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW HEREBY AUTHORIZES ADDITIONAL REPAIRS TO MIRIAM AVILA'S VEHICLE TO BE PERFORMED BY ROCKLAND COUNTY BODY, INC. OF HAVERSTRAW, NEW YORK IN THE AMOUNT OF \$273.12.

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MINOR AMENDMENTS TO FLOOD DAMAGE PREVENTION LAW

Councilman Gould offered the following resolution, which was seconded by Councilman Soto, and on roll call unanimously adopted.

142-14 WHEREAS, THE TOWN BOARD HELD A PUBLIC HEARING ON FEBRUARY 10, 2014 TO CONSIDER ADOPTING A NEW FLOOD DAMAGE PREVENTION LAW, AND

WHEREAS, THERE WAS NO OPPOSITION FROM THE PUBLIC ON THE PROPOSED LOCAL LAW, AND

WHEREAS, THE TOWN BOARD ADOPTED THE NEW FLOOD DAMAGE PREVENTION LAW, AND

WHEREAS, THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION REQUESTED TWO MINOR CHANGES TO THE LOCAL LAW, THEREFORE BE IT

RESOLVED, THAT THE FOLLOWING TWO (2) MINOR AMENDMENTS ARE HEREBY ADOPTED TO THE FLOOD DAMAGE PREVENT LAW:

1. SECTION 87-11 – CHANGE TOWN OF HAVERSTRAW PLANNING BOARD TO TOWN OF HAVERSTRAW BUILDING INSPECTOR AS THE LOCAL ADMINISTRATOR

2. SECTION 87-15-2(1)(i) - CHANGE “OR” TO “AND.”

AWARD OF RFQ NO. 2-2014– NEW SERVER PROCESSOR FOR TOWN HALL

Councilman Soto offered the following resolution, which was seconded by Councilman Gould, and on roll call unanimously adopted.

143-14 RESOLVED, THAT TWO (2) REQUEST FOR QUOTES WERE SUBMITTED TO MICHAEL GAMBOLI, DIRECTOR OF FINANCE FOR A NEW COMPUTER SERVER PROCESSOR AT TOWN HALL, AND BE IT FURTHER

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY AWARD THE RFQ TO NORTH MOUNTAIN DIGITAL VIA PC WAREHOUSE OF EAST HANOVER, NEW JERSEY, THE LOWEST QUOTE, AT A COST OF \$2,030.00, AND BE IT FURTHER

RESOLVED, THAT THE NEW COMPUTER SERVER PROCESSOR WILL BE INSTALLED BY TOM MARSHALL OF NORTH MOUNTAIN DIGITAL, THE TOWN’S COMPUTER CONSULTANT, AT A PRICE NOT TO EXCEED \$2,000.00.

AUTHORIZE TO PURCHASE INVESTIGATIVE CASE MANAGEMENT SOFTWARE

Councilman Gould offered the following resolution, which was seconded by Councilman Soto, and on roll call unanimously adopted.

144-14 RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY AUTHORIZE THE POLICE CHIEF, CHARLES MILLER TO PURCHASE ONE (1) X-FIRE INVESTIGATIVE CASE MANAGEMENT SOFTWARE PROGRAM FOR THE TOWN OF HAVERSTRAW POLICE DEPARTMENT FROM AGNOVI CORPORATION OF ONTARIO, CANADA, THE SOLE SUPPLIER, AT A PRICE OF \$21,000.00, AND BE IT FURTHER

RESOLVED, THAT THE SOFTWARE WILL BE PURCHASED THROUGH A DIVISION OF CRIMINAL JUSTICE SERVICES GRANT.

ADVERTISE FOR BIDS – REBID NO.4-2014 BUNKER SAND, TOP DRESSING & DIVOT MIX TO BE UTILIZED AT THE PHILIP J. ROTELLA MEMORIAL GOLF COURSE

Councilman Soto offered the following resolution, which was seconded by Councilman Gould, and on roll call unanimously adopted.

145-14 RESOLVED, UPON THE RECOMMENDATION OF CAL FOWX, GREENSKEEPER, THE TOWN BOARD OF THE TOWN OF HAVERSTRAW HEREBY AUTHORIZES THE TOWN CLERK TO PUBLISH A NOTICE TO BIDDERS THAT SEALED PROPOSALS WILL BE RECEIVED AT HER OFFICE AT ONE ROSMAN ROAD, GARNERVILLE, NEW YORK, UP TO AND INCLUDING 10:30 A.M. ON FRIDAY, MARCH 21, 2014 FOR THE RECEIPT OF BIDS FOR THE PURCHASE OF BUNKER SAND, TOP DRESSING AND DIVOT MIX TO BE UTILIZED AT THE PHILLIP J. ROTELLA MEMORIAL GOLF COURSE LOCATED ON THIELLS/MT. IVY ROAD IN THIELLS, NEW YORK, FOR USE DURING THE 2014 GOLF SEASON, IN ACCORDANCE WITH THE SPECIFICATIONS ON FILE IN THE OFFICE OF THE TOWN CLERK, COPIES OF WHICH, TOGETHER WITH FORM OF PROPOSAL, MAY BE OBTAINED AT HER OFFICE. THE TOWN RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS. BIDS RECEIVED LATER THAN THE DATE AND TIME SPECIFIED WILL NOT BE CONSIDERED AND WILL BE RETURNED TO THE BIDDER UNOPENED. ALL BIDDERS MUST FILE A STATEMENT OF NON-COLLUSION WITH THEIR BIDS.

ADOPTION OF WORKPLACE VIOLENCE PREVENTION POLICY

Councilman Gould offered the following resolution, which was seconded by Councilman Soto, and on roll call unanimously adopted.

146-14 RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW HEREBY ADOPTS A WORKPLACE VIOLENCE PREVENTION POLICY AS RECOMMENDED BY THE NEW YORK STATE DEPARTMENT OF LABOR.

PUBLIC PARTICIPATION

None.

BOARD MEMBERS

Supervisor Phillips thanked Superintendent of Highways, George Wargo and Director of Parks Department, Michael Cotier and their staff for the fine snow removal job they have been doing. Everyone is doing an excellent job on the sidewalks especially for the children and residents. The Town plows the sidewalks as a courtesy. You are doing a great job. Let's hope there is no more snow.

A couple of weeks ago, we had a seminar on workplace violence, which was attended by numerous employees. The seminar was about the language used when you talk to an employee. Yelling and screaming at an employee will not be tolerated in town government. So many municipalities are being sued today on this.

The winter events for the Youth Board are all sold out.

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The 11th Annual North Rockland Community 5K Run/Walk will be held on Sunday, June 8, 2014 at 9:00 am at Bowline Park. This year's recipients are Aris Gomez, Laura Mariotti and Billy Keenan from the North Rockland community. Registration begins at 7 am. Please call the Town Hall for further information.

ADJOURNMENT

147-14 Supervisor Howard T. Phillips, Jr. stated that he would like to close tonight's meeting in memory of Christine Flora Kohler, Melvin Biehl, Margaret "Peggy" Freeman, Anne Theresa Mirante, Richard E. Capper, Martin Diaz, Eugenia E. Lawrence and Jean M. Granata, who recently passed away. The Town Board members further extended their condolences and sympathy to the families. Therefore, a motion was made by Councilman Gould, seconded by Councilman Soto, unanimously adopted, the Town Board Meeting was adjourned.

KAREN L. BULLEY
Town Clerk

Town of Haverstraw
Budget Adjustments
For year end December 31, 2013

Initials	Date
Prepared By: <u>MTG</u>	<u>2/20/14</u>
Approved By:	

	1	2	3	4	5	6
	General Fund (A)					
1	Tax collection - Contractual	A	1330-04		2000 ⁰⁰	
2	Tax Collection - Per Serv.	A	1330-01			2000 ⁰⁰
3	Assessors - Contractual	A	1355-04		13000 ⁰⁰	
4	Assessors - Per Services	A	1355-01			13000 ⁰⁰
5	Attorney - Contractual	A	1420-04		305000 ⁰⁰	
6	Buildings - Contractual	A	1620-04		27000 ⁰⁰	
7	Central Printing & Mailing - Contractual	A	1670-04		1000 ⁰⁰	
8	Police - Services Personal	A	3120-01		580000 ⁰⁰	
9	Police - Contractual	A	3120-04		2000 ⁰⁰	
10	Garage - Contractual	A	5132-04		5500 ⁰⁰	
11	off-Street Parking - Contractual	A	5650-04		100 ⁰⁰	
12	Parks & Recreation - Per Services	A	7110-01		12000 ⁰⁰	
13	Parks & Recreation - Contractual	A	7110-04		31400 ⁰⁰	
14	Golf - Contractual	A	7150-04		12500 ⁰⁰	
15	Golf - Per Services	A	7150-01			12500 ⁰⁰
16	Historian - Contractual	A	7510-04		500 ⁰⁰	
17	Community College - Contractual	A	2490-04			60000 ⁰⁰
18	Environmental Control - Contractual	A	8090-04			100000 ⁰⁰
19	Hospital & Medical Insurance	A	9060-08			225000 ⁰⁰
20	Capital Projects Transfer	A	9950-09			125000 ⁰⁰
21	Debt Payment Public Authorities - Interest	A	9780-07			54500 ⁰⁰
22	REV Sales Tax	A	0000.1120			300000 ⁰⁰
23	REV Tax Collection	A	0000.1232			100000 ⁰⁰
24						
25					992000 ⁰⁰	992000 ⁰⁰
26					✓	✓
27						
28						
29	Part-Town Fund (B)					
30						
31	Zoning - Contractual	B	8010-04		5000 ⁰⁰	
32	Planning - Contractual	B	8020-04		6500 ⁰⁰	
33	Contingency - Contractual	B	1990-04			11500 ⁰⁰
34						
35					11500 ⁰⁰	11500 ⁰⁰
36					✓	✓
37	Highway Part-Town (DB)					
38	Street Maintenance Contractual	DB	5110-04		6000 ⁰⁰	
39	Street Maintenance - Equipmt	DB	5112-02			6000 ⁰⁰
40					6000 ⁰⁰	6000 ⁰⁰
					✓	✓