

TOWN BOARD
GARNERVILLE, NY
JANUARY 7, 2021

The Haverstraw Town Board met at the Re-Organization Meeting on Thursday, January 7, 2021 at 7:00 p.m. at the Town Hall, One Rosman Road, Garnerville, New York.

On Roll Call the following members answered to their names:

Supervisor	Howard T. Phillips, Jr.
Councilman	Isidro Cancel
Councilman	Vincent Gamboli
Councilman	John J. Gould
Councilman	Johnny Ortiz

RE-ORGANIZATION MEETING - JANUARY 7, 2021

RE-ORGANIZATION MEETING
JANUARY 7, 2021
A G E N D A

PLEDGE OF ALLEGIANCE
ROLL CALL

- 1. APPOINTMENT OF DEPUTY SUPERVISOR**
- 2. DESIGNATION OF OFFICIAL DEPOSITORIES**
- 3. DESIGNATION OF TOWN BOARD MEETING DATES**
- 4. DESIGNATION OF TOWN BOARD MEETINGS FALLING ON HOLIDAY MONDAYS**
- 5. APPOINTMENT OF DIRECTOR OF FINANCE**
- 6. APPOINTMENT OF CONFIDENTIAL ASSISTANT TO SUPERVISOR**
- 7. APPOINTMENT OF CONSTITUENT SERVICES REPRESENTATIVE**
- 8. APPOINTMENT OF AUDITORS – BERARD & ASSOCIATES**
- 9. APPOINTMENT OF TOWN HISTORIAN (PART TIME) – STEPHEN COBB**
- 10. RESOLUTION - NO COUNTERSIGNATURE ON SUPERVISOR’S CHECKS**
- 11. DESIGNATION OF OFFICIAL NEWSPAPERS**
- 12. RESOLUTION - ANNUAL FINANCIAL REPORT**
- 13. APPOINTMENT OF EMERGENCY COORDINATOR PART TIME - GERALD KNAPP**
- 14. COMMITTEE APPOINTMENTS BY SUPERVISOR**
- 15. APPOINTMENT OF DEPUTY RECEIVER OF TAXES – ANNAMARIA BADENCHINI**
- 16. APPOINTMENT OF DEPUTY TOWN CLERK – MARISOL CANCEL**
- 17. APPOINTMENT OF DEPUTY TOWN CLERK – APRIL COBB**
- 18. AUTHORIZATION FOR TOWN ATTORNEY AND TOWN ASSESSOR TO SETTLE SMALL CLAIM ASSESSMENT REVIEW CASES**
- 19. APPOINTMENT OF CHAIRMAN TO PLANNING BOARD - SALVATORE CORALLO**
- 20. APPOINTMENT TO PLANNING BOARD – ROBERT SAMBRATO**
- 21. APPOINTMENT OF CHAIRMAN TO ZONING BOARD OF APPEALS - JOSEPH BOCHNIK**
- 22. DESIGNATION OF PLANNING BOARD MEETING DATES**
- 23. DESIGNATION OF ZONING BOARD OF APPEALS MEETING DATES**
- 24. APPOINTMENT OF CHAIRMAN OF THE ARCHITECTURAL REVIEW BOARD AND SHADE TREE COMMISSION – RAYMOND CAREY**
- 25. APPOINTMENT OF CHAIRMAN OF THE ASSESSMENT REVIEW BOARD – GILBERT CARLEVARO**

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26. DESIGNATION OF THE ARCHITECTURAL REVIEW BOARD AND SHADE TREE COMMISSION MEETING DATES
27. ESTABLISHMENT OF MILEAGE ALLOWANCE
28. HIGHWAY TOOL AUTHORIZATION
29. ESTABLISHMENT OF PETTY CASH - TOWN CLERK'S OFFICE
30. ESTABLISHMENT OF PETTY CASH DETECTIVE DIVISION
31. ESTABLISHMENT OF PETTY CASH FOR CHIEF OF POLICE
32. ESTABLISHMENT OF PETTY CASH - RECREATION OFFICE
33. ESTABLISHMENT OF PETTY CASH - JUSTICE COURT
34. ESTABLISHMENT OF PETTY CASH – RECEIVER OF TAXES
35. ESTABLISHMENT OF PETTY CASH – YOUTH BOARD
36. ASSOCIATION OF TOWNS RESOLUTION
37. ACCEPTANCE OF REPORTS - BUILDING INSPECTOR AND SUPERINTENDENT OF HIGHWAYS
38. APPOINTMENT OF MARRIAGE OFFICERS
39. APPOINTMENT OF CITIZEN'S ADVISORY BOARD FOR COMMUNITY DEVELOPMENT
40. APPOINTMENT OF CHAIRMAN TO HAVERSTRAW YOUTH BOARD
41. APPOINTMENT OF TOWN OF HAVERSTRAW YOUTH BOARD
42. APPOINTMENT TO ETHICS BOARD – MICHELLE J. NATALE
43. APPOINTMENT TO ETHICS BOARD – STEPHEN COBB
44. APPOINTMENT TO ETHICS BOARD - FATHER THOMAS MADDEN
45. APPOINTMENT OF CHAIRMAN TO FIRE PREVENTION AND COMMERCIAL BURGLAR ALARM BOARD – JAMES McGOVERN
46. APPOINTMENT OF PLANNING & ZONING CONSULTANT - MICHAEL KAUKER ASSOCIATES
47. APPOINTMENT OF PLANNING & ZONING ATTORNEY - SILVERBERG ZALANTIS, LLP
48. AGREEMENT BETWEEN THE TOWN OF HAVERSTRAW AND KEANE & BEANE
49. APPOINTMENT OF COMPUTER SERVICES IT – TOM MARSHALL
50. APPOINTMENT OF PLANNING & ZONING ENGINEERING CONSULTANTS – CIVIL DESIGN WORKS, PLLC

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51. APPOINTMENT OF CONSULTING ENGINEER – PATRICK BRADY, P.E.

**52. AUTHORIZE SUPERVISOR TO HIRE STUDENT WORKERS ON AN AS
NEEDED BASIS**

53. APPOINTMENT OF BINGO INSPECTOR – MANUEL NEGRON

54. ADOPTION OF INVESTMENT POLICY

**55. ADOPTION OF FUND BALANCE POLICY FOR THE TOWN OF
HAVERSTRAW**

**56. ADOPTION OF ONLINE/ELECTRONIC BANKING POLICY FOR THE
TOWN OF HAVERSTRAW**

57. ACCEPTANCE OF 2021 SALARY SCHEDULE

58. FACSIMILE STAMP FOR VOUCHERS

**59. ANNUAL 2021 SOCIAL SERVICES, HOME RELIEF, ADMINISTRATION,
ECONOMIC AND RECREATIONAL CONTRACTS**

60. DESIGNATION OF POLICE COMMISSION MEETING DATES

61 DESIGNATION OF VOTING DELEGATE

62. APPOINTMENT OF REGISTRAR OF VITAL STATISTICS

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. ADJOURNMENT

RE-ORGANIZATION MEETING
JANUARY 7, 2021 – 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL:	Supervisor	Howard T. Phillips, Jr.
	Councilman	Isidro Cancel
	Councilman	Vincent Gamboli
	Councilman	John J. Gould
	Councilman	Johnny Ortiz

Supervisor Phillips recognized the Elected Officials who were in attendance.

1-21 APPOINTMENT OF DEPUTY SUPERVISOR
APPOINTED BY SUPERVISOR PHILLIPS

RESOLVED, THAT ISIDRO CANCEL BE AND HE HEREBY IS APPOINTED DEPUTY SUPERVISOR OF THE TOWN OF HAVERSTRAW AND THAT AT ALL TIMES HEREINAFTER THE DEPUTY SUPERVISOR SHALL BE BONDED BY A PUBLIC OFFICIAL BOND IN THE SUM OF \$200,000 WHICH BOND SHALL BE APPROVED AS TO FORM AND SUFFICIENCY BY THE TOWN BOARD OF THE TOWN OF HAVERSTRAW.

2-21 DESIGNATION OF OFFICIAL DEPOSITORIES
MOTION BY GAMBOLI
SECONDED BY GOULD

WHEREAS, PURSUANT TO SECTION 64 OF THE TOWN LAW, THE TOWN BOARD OF THE TOWN OF HAVERSTRAW SHALL HAVE THE GENERAL MANAGEMENT AND CONTROL OF THE FINANCES OF THE TOWN, AND

WHEREAS, PURSUANT TO THE ABOVE SECTION, THE TOWN BOARD SHALL DESIGNATE BY RESOLUTION THE BANKS AND TRUST COMPANIES IN WHICH THE SUPERVISOR OF A TOWN SHALL DEPOSIT ALL MONIES OF THE TOWN, AND

WHEREAS, PURSUANT TO SECTION 29 OF THE TOWN LAW, THE SUPERVISOR OF THE TOWN OF HAVERSTRAW IS EMPOWERED TO DEPOSIT ALL TOWN MONIES IN SUCH BANKS AND TRUST COMPANIES AS THE TOWN BOARD MAY DESIGNATE, NOW, THEREFORE, BE IT

RESOLVED, THAT THE SUPERVISOR BE AND HE HEREBY IS AUTHORIZED TO ESTABLISH A WRITTEN SCHEDULE OF INVESTMENTS AND EXPENDITURES, OUTLINING THE LOCATION AND TYPES OF INVESTMENTS, PURSUANT TO THE TOWN'S INVESTMENT POLICY AS AN AUDIT AND CONTROL DEVICE, AND BE IT FURTHER

RESOLVED, THAT THE SUPERVISOR IS AUTHORIZED TO DEPOSIT TOWN MONIES IN ALL COMMERCIAL BANKS WHICH HAVE OFFICES IN THE TOWN OF HAVERSTRAW, OR ANY BANK THAT MEETS THE NEW YORK STATE COMPTROLLER'S REQUIREMENTS OF MATCHED COLLATERAL AND GIVE THE TOWN AS HIGH OR HIGHER INTEREST ON ITS MONIES, AND BE IT FURTHER

RESOLVED, THAT THE SUPERVISOR IS AUTHORIZED TO DEPOSIT TOWN MONIES IN INTEREST-BEARING CHECKING ACCOUNTS AND TO INVEST SAME IN CERTIFICATES OF DEPOSIT.

**3-21 DESIGNATION OF TOWN BOARD MEETING DATES
MOTION BY CANCEL
SECONDED BY ORTIZ**

RESOLVED, THAT REGULAR MEETINGS OF THE TOWN BOARD SHALL BE HELD ON THE SECOND AND FOURTH MONDAYS OF EACH MONTH AT 7 P.M., WORKSHOP MEETINGS SHALL BE HELD AT 5 P.M. ON THE MEETING DATE AT THE HAVERSTRAW TOWN HALL, ONE ROSMAN ROAD, GARNERVILLE, NEW YORK. WORKSHOPS SHALL ALSO BE HELD ON ALL OTHER MONDAYS AT 7:00 P.M. AND TUESDAY OR THURSDAY AT 4:00 P.M. AS NEEDED. (PLEASE BE ADVISED THAT DUE TO TRAVEL OR OTHER UNAVOIDABLE DELAYS WORKSHOP STARTING TIMES ARE SOMETIMES LATER THAN SCHEDULED. TO AVOID INCONVENIENCE, THOSE INTERESTED IN ATTENDING A TOWN BOARD WORKSHOP MAY CHECK WITH THE TOWN CLERK'S OFFICE ON THE DAY OF THE MEETING TO DETERMINE IF A DELAY IN STARTING TIME IS EXPECTED.)

**4-21 DESIGNATION OF TOWN BOARD MEETING DATES FALLING ON HOLIDAY MONDAYS
MOTION BY GOULD
SECONDED BY GAMBOLI**

RESOLVED, THAT WHEN A TOWN BOARD MEETING FALLS ON A MONDAY THAT IS A HOLIDAY, THE MEETING WILL AUTOMATICALLY BE RESCHEDULED FOR THE NEXT DAY, WHICH IS TUESDAY.

**5-21 APPOINTMENT OF DIRECTOR OF FINANCE
APPOINTMENT BY SUPERVISOR PHILLIPS**

RESOLVED, THAT MICHAEL J. GAMBOLI OF WEST HAVERSTRAW, NEW YORK, BE AND HE HEREBY IS APPOINTED DIRECTOR OF FINANCE FOR THE TOWN OF HAVERSTRAW FOR A ONE (1) YEAR TERM COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2021.

**6-21 APPOINTMENT OF CONFIDENTIAL ASSISTANT TO SUPERVISOR
APPOINTMENT BY SUPERVISOR PHILLIPS**

RESOLVED, THAT ALEX GUARINO OF POMONA, NEW YORK, BE AND HE HEREBY IS APPOINTED CONFIDENTIAL ASSISTANT TO SUPERVISOR FOR THE TOWN OF HAVERSTRAW FOR A ONE (1) YEAR TERM COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2021.

**7-21 APPOINTMENT OF CONSTITUENT SERVICES REPRESENTATIVE
APPOINTMENT BY SUPERVISOR PHILLIPS**

RESOLVED, THAT ROSA URENA OF GARNERVILLE, NEW YORK, BE AND SHE HEREBY IS APPOINTED CONSTITUENT SERVICES REPRESENTATIVE TO SUPERVISOR FOR THE TOWN OF HAVERSTRAW FOR A ONE (1) YEAR TERM COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2021.

**8-21 APPOINTMENT OF AUDITORS
MOTION BY GOULD
SECONDED BY ORTIZ**

RESOLVED, THAT BERARD & ASSOCIATES CPA, PC OF SUFFERN, NEW YORK BE AND THEY ARE HEREBY APPOINTED AUDITORS FOR THE TOWN OF HAVERSTRAW FOR A ONE YEAR TERM COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2021.

**9-21 APPOINTMENT OF TOWN HISTORIAN (PART-TIME)
MOTION BY ORTIZ
SECONDED BY GAMBOLI**

RESOLVED, THAT STEPHEN COBB OF HAVERSTRAW, NEW YORK, BE AND HE HEREBY IS APPOINTED TOWN HISTORIAN FOR THE TOWN OF HAVERSTRAW FOR A ONE YEAR TERM COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2021.

**10-21 RESOLUTION - NO COUNTERSIGNATURE ON SUPERVISOR'S CHECKS
MOTION BY GOULD
SECONDED BY CANCEL**

RESOLVED, THAT EFFECTIVE IMMEDIATELY ANY AND ALL CHECKS ISSUED IN PAYMENT OF THE OBLIGATIONS OF THE TOWN OF HAVERSTRAW SHALL REQUIRE THE SOLE SIGNATURE OF THE SUPERVISOR OR IN THE ABSENCE OR INABILITY TO ACT AS THE SUPERVISOR, THE SIGNATURE OF THE DEPUTY SUPERVISOR.

**11-21 DESIGNATION OF OFFICIAL NEWSPAPERS
MOTION BY CANCEL
SECONDED BY ORTIZ**

RESOLVED, THAT THE ROCKLAND JOURNAL NEWS BE AND IS HEREBY DESIGNATED AS THE OFFICIAL NEWSPAPER OF THE TOWN OF HAVERSTRAW, AND BE IT FURTHER

RESOLVED, THAT THE ROCKLAND COUNTY TIMES, EL SOL DE NEW YORK, EL CLARIN AND EL NACIONAL ARE HEREBY DESIGNATED AS ADDITIONAL NEWSPAPERS OF THE TOWN OF HAVERSTRAW.

**12-21 RESOLUTION - ANNUAL FINANCIAL REPORT
MOTION BY GAMBOLI
SECONDED BY CANCEL**

RESOLVED, THAT THE SUPERVISOR BE AND HE HEREBY IS AUTHORIZED PURSUANT TO SECTION 29 (10-a) OF THE TOWN LAW, TO SUBMIT WITHIN 120 DAYS AFTER THE CLOSE OF THE FISCAL YEAR 2020, A COPY OF THE ANNUAL FINANCIAL REPORT TO THE STATE COMPTROLLER AND THE TOWN CLERK, AND BE IT IS FURTHER

RESOLVED, THAT THE TOWN CLERK IS AUTHORIZED AND DIRECTED TO CAUSE A SUMMARY OF SUCH REPORT TO BE PUBLISHED AS REQUIRED BY SECTION 29, PARAGRAPH (10-a) OF THE TOWN LAW.

**13-21 APPOINTMENT OF EMERGENCY COORDINATOR PART-TIME
MOTION BY GOULD
SECONDED BY ORTIZ**

RESOLVED, THAT GERALD KNAPP OF GARNERVILLE, NEW YORK, BE AND HE HEREBY IS APPOINTED EMERGENCY COORDINATOR (PART-TIME) FOR THE TOWN OF HAVERSTRAW FOR A ONE (1) YEAR TERM COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2021.

**14-21 COMMITTEE APPOINTMENTS BY SUPERVISOR
MOTION BY CANCEL
SECONDED BY GAMBOLI**

THE TOWN BOARD DOES HEREBY APPOINT THE FOLLOWING COMMITTEES FOR THE YEAR 2021:

POLICE COMMISSIONERS	FULL BOARD
PARKS & RECREATION	FULL BOARD
SENIOR CITIZENS	SUPERVISOR HOWARD PHILLIPS COUNCILMAN JOHN GOULD COUNCILMAN JOHNNY ORTIZ
YOUTH BOARD	SUPERVISOR HOWARD PHILLIPS COUNCILMAN ISIDRO CANCEL COUNCILMAN JOHNNY ORTIZ
FINANCE	FULL BOARD
SANITATION COMMISSION	FULL BOARD
LABOR MANAGEMENT	SUPERVISOR HOWARD PHILLIPS COUNCILMAN JOHN GOULD COUNCILMAN VINCENT GAMBOLI
GOLF COURSE	SUPERVISOR HOWARD PHILLIPS COUNCILMAN ISIDRO CANCEL COUNCILMAN VINCENT GAMBOLI
EMERGENCY SERVICES	FULL BOARD GERALD KNAPP EMERGENCY COORDINATOR MICHAEL GAMBOLI, ASSISTANT EMERGENCY COORDINATOR
POLICE DEPARTMENT LIAISON	FULL BOARD
TRAFFIC ADVISORY BOARD	FULL BOARD

**15-21 APPOINTMENT OF FIRST DEPUTY RECEIVER OF TAXES
MOTION BY ORTIZ
SECONDED BY GOULD**

RESOLVED, THAT UPON THE APPOINTMENT OF THE RECEIVER OF TAXES, THAT ANNAMARIA BADENCHINI OF WEST HAVERSTRAW, NEW YORK, BE AND SHE HEREBY IS APPOINTED FIRST DEPUTY RECEIVER OF TAXES FOR THE TOWN OF HAVERSTRAW FOR A ONE YEAR TERM COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2021.

**16-21 APPOINTMENT OF DEPUTY TOWN CLERK
MOTION BY GOULD
SECONDED BY GAMBOLI**

RESOLVED, THAT UPON THE APPOINTMENT OF THE TOWN CLERK, MARISOL CANCEL OF HAVERSTRAW, NEW YORK, BE AND SHE HEREBY IS APPOINTED DEPUTY TOWN CLERK FOR THE TOWN OF HAVERSTRAW FOR A ONE YEAR TERM COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2021.

**17-21 APPOINTMENT OF DEPUTY TOWN CLERK
MOTION BY ORTIZ
SECONDED BY CANCEL**

RESOLVED, THAT UPON THE APPOINTMENT OF THE TOWN CLERK, APRIL COBB OF GARNERVILLE, NEW YORK, BE AND SHE HEREBY IS APPOINTED DEPUTY TOWN CLERK FOR THE TOWN OF HAVERSTRAW FOR A ONE YEAR TERM COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2021.

**18-21 AUTHORIZATION FOR TOWN ATTORNEY AND TOWN ASSESSOR TO SETTLE SMALL CLAIM ASSESSMENT REVIEW CASES
MOTION BY GOULD
SECONDED BY ORTIZ**

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY AUTHORIZE THE TOWN ATTORNEY AND TOWN ASSESSOR TO SETTLE SMALL CLAIM ASSESSMENT REVIEW CASES FOR RESIDENCES NOT EXCEEDING THREE (3) FAMILIES WITHOUT ADDITIONAL APPROVAL BEING OBTAINED FROM THE TOWN BOARD.

**19-21 APPOINTMENT OF CHAIRMAN TO PLANNING BOARD
MOTION BY GAMBOLI
SECONDED BY CANCEL**

RESOLVED, THAT SALVATORE CORALLO OF THIELLS, NY, BE AND HE HEREBY IS APPOINTED CHAIRMAN OF THE PLANNING BOARD FOR A ONE YEAR TERM COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2021.

**20-21 APPOINTMENT TO PLANNING BOARD
MOTION BY GOULD
SECONDED BY GAMBOLI**

RESOLVED, THAT ROBERT SAMBRATO OF GARNERVILLE, NY, BE AND HE HEREBY IS APPOINTED TO THE PLANNING BOARD FOR A FIVE YEAR TERM COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2025.

**21-21 APPOINTMENT OF CHAIRMAN - ZONING BOARD OF APPEALS
MOTION BY CANCEL
SECONDED BY GAMBOLI**

RESOLVED, THAT JOSEPH BOCHNIK OF THIELLS, NEW YORK, BE AND HE IS HEREBY APPOINTED CHAIRMAN OF THE ZONING BOARD OF APPEALS FOR A ONE YEAR TERM COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2021.

**22-21 DESIGNATION OF PLANNING BOARD MEETING DATES
MOTION BY ORTIZ
SECONDED BY GOULD**

RESOLVED, THAT REGULAR MEETINGS OF THE PLANNING BOARD SHALL BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 7:30 P.M. AT THE HAVERSTRAW TOWN HALL, ONE ROSMAN ROAD, GARNERVILLE, NEW YORK.

**23-21 DESIGNATION OF ZONING BOARD OF APPEALS MEETING DATES
MOTION BY GAMBOLI
SECONDED BY CANCEL**

RESOLVED, THAT REGULAR MEETINGS OF THE ZONING BOARD OF APPEALS SHALL BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 7:00 P.M. AT THE HAVERSTRAW TOWN HALL, ONE ROSMAN ROAD, GARNERVILLE, NEW YORK.

**24-21 APPOINTMENT OF CHAIRMAN OF ARCHITECTURAL REVIEW BOARD AND SHADE TREE COMMISSION
MOTION BY CANCEL
SECONDED BY ORTIZ**

RESOLVED, THAT RAYMOND CAREY OF GARNERVILLE, NEW YORK, BE AND HE IS HEREBY APPOINTED CHAIRMAN OF THE ARCHITECTURAL REVIEW BOARD AND SHADE TREE COMMISSION FOR A ONE YEAR TERM COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2021.

**25-21 APPOINTMENT OF CHAIRMAN OF ASSESSMENT REVIEW BOARD
MOTION BY GOULD
SECONDED BY CANCEL**

RESOLVED, THAT GILBERT CARLEVARO OF HAVERSTRAW, NEW YORK, BE AND HE IS HEREBY APPOINTED CHAIRMAN OF THE ASSESSMENT REVIEW BOARD FOR A ONE YEAR TERM COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2021.

**26-21 DESIGNATION OF ARCHITECTURAL BOARD OF REVIEW AND SHADE TREE COMMISSION MEETING DATES
MOTION BY ORTIZ
SECONDED BY GAMBOLI**

RESOLVED, THAT REGULAR MEETINGS OF THE ARCHITECTURAL BOARD OF REVIEW AND SHADE TREE COMMISSION SHALL BE HELD ON THE SECOND AND FOURTH MONDAYS OF EACH MONTH AT 5:00 P.M. AT THE HAVERSTRAW TOWN HALL, ONE ROSMAN ROAD, GARNERVILLE, NEW YORK.

**27-21 ESTABLISHMENT OF MILEAGE ALLOWANCE
MOTION BY GOULD
SECONDED BY GAMBOLI**

WHEREAS, TOWN OFFICIALS AND EMPLOYEES WILL BE REQUIRED DURING THE COURSE OF THE YEAR 2021 TO UTILIZE THEIR OWN AUTOMOBILES IN THE PERFORMANCE OF THEIR OFFICIAL DUTIES, AND

WHEREAS, SAID TOWN OFFICIALS AND EMPLOYEES SHOULD BE RENDERED A REASONABLE COMPENSATION FOR USE OF SUCH AUTOMOBILES, NOW, THEREFORE, BE IT

RESOLVED, THAT THE COMPENSATION FOR USE OF SAID AUTOMOBILES FOR THE YEAR 2021 BE SET AT 56 CENTS PER MILE, WHICH IS THE FEDERAL RATE FOR 2021.

**28-21 HIGHWAY TOOL AUTHORIZATION
MOTION BY CANCEL
SECONDED BY GAMBOLI**

RESOLVED, THAT THE TOWN SUPERINTENDENT OF HIGHWAYS BE AND HE IS HEREBY AUTHORIZED TO PURCHASE EQUIPMENT, TOOLS AND OTHER IMPLEMENTS TO BE USED FOR HIGHWAY MAINTENANCE, CONSTRUCTION OR RECONSTRUCTION, SNOW PLOW OR OTHER DEVICES FOR THE REMOVAL OF SNOW UP TO THE SUM OF \$1,000.00 PURSUANT TO THE AUTHORITY OF SECTION 142 OF THE HIGHWAY LAW OF THE STATE OF NEW YORK.

29-21 ESTABLISHMENT OF PETTY CASH - TOWN CLERK'S OFFICE
MOTION BY GAMBOLI
SECONDED BY ORTIZ

WHEREAS, THE TOWN CLERK IN THE PERFORMANCE OF HER OFFICIAL DUTIES REQUIRES IMMEDIATE AVAILABILITY OF TOWN FUNDS, NOW, THEREFORE BE IT

RESOLVED, THAT A PETTY CASH FUND NOT TO EXCEED THE SUM OF \$100.00 BE AND IT IS HEREBY ESTABLISHED FOR THE TOWN CLERK OF THE TOWN OF HAVERSTRAW FOR THE YEAR 2021.

30-21 ESTABLISHMENT OF PETTY CASH - DETECTIVE DIVISION
MOTION BY CANCEL
SECONDED BY GOULD

WHEREAS, THE DETECTIVE DIVISION IN THE PERFORMANCE OF THEIR OFFICIAL DUTIES REQUIRES IMMEDIATE AVAILABILITY OF TOWN FUNDS, NOW THEREFORE BE IT

RESOLVED, THAT A PETTY CASH FUND NOT TO EXCEED THE SUM OF \$200.00 BE AND IT IS HEREBY ESTABLISHED FOR THE DETECTIVE DIVISION OF THE TOWN OF HAVERSTRAW FOR THE YEAR 2021.

31-21 ESTABLISHMENT OF PETTY CASH - CHIEF OF POLICE
MOTION BY GAMBOLI
SECONDED BY GOULD

WHEREAS, THE CHIEF OF POLICE IN THE PERFORMANCE OF HIS OFFICIAL DUTIES REQUIRES IMMEDIATE AVAILABILITY OF TOWN FUNDS, NOW THEREFORE BE IT

RESOLVED, THAT A PETTY CASH FUND NOT TO EXCEED THE SUM OF \$150.00 BE AND IT IS HEREBY ESTABLISHED FOR THE CHIEF OF POLICE OF THE TOWN OF HAVERSTRAW FOR THE YEAR 2021.

32-21 ESTABLISHMENT OF PETTY CASH - RECREATION OFFICE
MOTION BY CANCEL
SECONDED BY ORTIZ

WHEREAS, THE RECREATION FACILITY ATTENDANT IN THE PERFORMANCE OF HIS OFFICIAL DUTIES REQUIRES IMMEDIATE AVAILABILITY OF TOWN FUNDS, NOW THEREFORE BE IT

RESOLVED, THAT A PETTY CASH FUND NOT TO EXCEED THE SUM OF \$200.00 BE AND IT IS HEREBY ESTABLISHED FOR THE RECREATION FACILITY ATTENDANT OF THE TOWN OF HAVERSTRAW FOR THE YEAR 2021.

33-21 ESTABLISHMENT OF PETTY CASH - JUSTICE COURT
MOTION BY ORTIZ
SECONDED BY GOULD

WHEREAS, THE JUSTICE COURT CLERK IN THE PERFORMANCE OF HER OFFICIAL DUTIES REQUIRES IMMEDIATE AVAILABILITY OF TOWN FUNDS, NOW, THEREFORE BE IT

RESOLVED, THAT A PETTY CASH FUND NOT TO EXCEED THE SUM OF \$100.00 BE AND IT IS HEREBY ESTABLISHED FOR THE JUSTICE COURT OF THE TOWN OF HAVERSTRAW FOR THE YEAR 2021.

34-21 ESTABLISHMENT OF PETTY CASH – RECEIVER OF TAXES

**MOTION BY GOULD
SECONDED BY CANCEL**

WHEREAS, THE RECEIVER OF TAXES IN THE PERFORMANCE OF HER OFFICIAL DUTIES REQUIRES IMMEDIATE AVAILABILITY OF TOWN FUNDS, NOW, THEREFORE BE IT

RESOLVED, THAT A PETTY CASH FUND NOT TO EXCEED THE SUM OF \$100.00 BE AND IT IS HEREBY ESTABLISHED FOR THE RECEIVER OF TAXES OF THE TOWN OF HAVERSTRAW FOR THE YEAR 2021.

35-21 ESTABLISHMENT OF PETTY CASH – YOUTH BOARD

**MOTION BY GAMBOLI
SECONDED BY GOULD**

WHEREAS, THE YOUTH BOARD IN THE PERFORMANCE OF THEIR OFFICIAL DUTIES REQUIRES IMMEDIATE AVAILABILITY OF TOWN FUNDS, NOW, THEREFORE BE IT

RESOLVED, THAT A PETTY CASH FUND NOT TO EXCEED THE SUM OF \$100.00 BE AND IT IS HEREBY ESTABLISHED FOR THE YOUTH BOARD OF THE TOWN OF HAVERSTRAW FOR THE YEAR 2021.

36-21 ASSOCIATION OF TOWNS RESOLUTION

**MOTION BY CANCEL
SECONDED BY GAMBOLI**

RESOLVED, THAT ALL TOWN OFFICERS AND EMPLOYEES BE AUTHORIZED TO ATTEND, ONLY UPON WRITTEN REQUEST AND APPROVED BY THE SUPERVISOR, THE ANNUAL MEETING OF THE ASSOCIATION OF TOWNS OF THE STATE OF NEW YORK TO BE HELD AT THE MARRIOTT MARQUIS, NEW YORK CITY, ON FEBRUARY 21, 22, 23 AND 24, 2021, AND BE IT FURTHER

RESOLVED, THAT THE SUPERVISOR OF THE TOWN OF HAVERSTRAW BE DESIGNATED AND AUTHORIZED TO CAST THE VOTE OF THE TOWN AT SAID ASSOCIATION OF TOWNS MEETING OR ASSIGN A DESIGNEE IN THE EVENT HE IS UNABLE TO ATTEND.

37-21 ACCEPTANCE OF REPORTS - BUILDING INSPECTOR AND SUPERINTENDENT OF HIGHWAYS

**MOTION BY GAMBOLI
SECONDED BY ORTIZ**

RESOLVED, THAT THE TOWN OF HAVERSTRAW BUILDING INSPECTOR'S REPORT FOR THE YEAR 2020 AND THE TOWN OF HAVERSTRAW SUPERINTENDENT OF HIGHWAY'S REPORT FOR THE YEAR 2020 BE AND THEY ARE HEREBY ACCEPTED AND ARE AVAILABLE AT THE TOWN CLERK'S OFFICE FOR THE PUBLIC'S INSPECTION.

38-21 APPOINTMENT OF MARRIAGE OFFICERS

**MOTION BY GOULD
SECONDED BY CANCEL**

RESOLVED, PURSUANT TO SECTION 14 (c) OF THE DOMESTIC RELATIONS LAW, THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY DESIGNATE THE FOLLOWING INDIVIDUALS AS MARRIAGE OFFICERS FOR THE TOWN OF HAVERSTRAW FOR A TERM COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2021 AT NO SALARY: HOWARD T. PHILLIPS, JR., SUPERVISOR; ISIDRO CANCEL, COUNCILMAN; JOHN J. GOULD, COUNCILMAN; JOHNNY ORTIZ, COUNCILMAN; RAQUEL VENTURA, TOWN CLERK; MARISOL CANCEL, DEPUTY TOWN CLERK AND APRIL COBB, DEPUTY TOWN CLERK.

**39-21 APPOINTMENT OF CITIZEN'S ADVISORY BOARD FOR COMMUNITY DEVELOPMENT
MOTION BY ORTIZ
SECONDED BY GOULD**

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW HEREBY DESIGNATES THE FOLLOWING TO SERVE AS MEMBERS OF THE CITIZEN'S ADVISORY BOARD ON COMMUNITY DEVELOPMENT FOR A TERM COMMENCING ON JANUARY 1, 2021 AND TERMINATING ON DECEMBER 31, 2021:

DANIEL CALLAHAN, CHAIRMAN, MARY YOUNG, LYNN FOY, NORMA BLACKWELL-CORKER, JOSEPH SILVERIO AND LUIGI DELUCIA.

**40-21 APPOINTMENT OF CHAIRMAN TO HAVERSTRAW YOUTH BOARD
MOTION BY CANCEL
SECONDED BY GAMBOLI**

RESOLVED, THAT PAUL CLEARY OF GARNERVILLE, NEW YORK, BE AND SHE HEREBY IS APPOINTED CHAIRMAN OF THE HAVERSTRAW YOUTH BOARD FOR A ONE (1) YEAR TERM COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2021.

**41-21 APPOINTMENT OF THE TOWN OF HAVERSTRAW YOUTH BOARD
MOTION BY ORTIZ
SECONDED BY GAMBOLI**

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW HEREBY DESIGNATES THE FOLLOWING TO SERVE AS MEMBERS OF THE YOUTH BOARD FOR A TERM COMMENCING ON JANUARY 1, 2021 AND TERMINATING ON DECEMBER 31, 2021:

MARTIN ANCIN, HECTOR AROCENA, JANSEN BARRON, THOMAS CURLEY, PETER ECKERT, NIKKI MERRIMAN, MICHAEL SANSONETTI, PAUL CLEARY, KENIA SERRANO, JULIA URENA, MARY CORRETJER AND SEAN WHELAN.

**42-21 APPOINTMENT TO ETHICS BOARD
MOTION BY ORTIZ
SECONDED BY GOULD**

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW HEREBY APPOINTS MICHELLE J. NATALE TO SERVE AS A MEMBER OF THE ETHICS BOARD FOR A THREE (3) YEAR TERM COMMENCING ON JANUARY 1, 2021 AND TERMINATING ON DECEMBER 31, 2023.

**43-21 APPOINTMENT TO ETHICS BOARD
MOTION BY GAMBOLI
SECONDED BY GOULD**

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW HEREBY APPOINTS STEPHEN COBB TO SERVE AS A MEMBER OF THE ETHICS BOARD FOR A ONE (1) YEAR TERM COMMENCING ON JANUARY 1, 2021 AND TERMINATING ON DECEMBER 31, 2021.

**44-21 APPOINTMENT TO ETHICS BOARD
MOTION BY CANCEL
SECONDED BY GAMBOLI**

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW HEREBY APPOINTS FATHER THOMAS MADDEN TO SERVE AS A MEMBER OF THE ETHICS BOARD FOR A ONE (1) YEAR TERM COMMENCING ON JANUARY 1, 2021 AND TERMINATING ON DECEMBER 31, 2021.

**45-21 APPOINTMENT OF JAMES MCGOVERN CHAIRMAN TO FIRE PREVENTION AND COMMERCIAL BURGLAR ALARM BOARD
MOTION BY CANCEL
SECONDED BY GOULD**

RESOLVED, THAT JAMES MCGOVERN OF GARNERVILLE, NEW YORK BE AND HE IS HEREBY APPOINTED CHAIRMAN OF THE FIRE PREVENTION BOARD AND COMMERCIAL BURGLAR ALARM BOARD FOR A ONE (1) YEAR TERM COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2021.

**46-21 APPOINTMENT OF PLANNING & ZONING CONSULTANT
MOTION BY GOULD
SECONDED BY ORTIZ**

RESOLVED, THAT MICHAEL KAUKER OF MICHAEL F. KAUKER ASSOCIATES OF WYCKOFF, NEW JERSEY BE AND HE IS HEREBY APPOINTED PLANNING CONSULTANT FOR THE TOWN OF HAVERSTRAW FOR THE CONTRACTUAL PERIOD COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2021, AND BE IT FURTHER

RESOLVED, THAT THE SUPERVISOR IS HEREBY AUTHORIZED TO ENTER INTO A WRITTEN RETAINER AGREEMENT WITH MR. KAUKER.

**47-21 APPOINTMENT OF PLANNING & ZONING ATTORNEY
MOTION BY CANCEL
SECONDED BY GOULD**

RESOLVED, THAT SILVERBERG & ZALANTIS, LLP OF TARRYTOWN, NEW YORK BE AND HE IS HEREBY APPOINTED PLANNING & ZONING ATTORNEY FOR THE TOWN OF HAVERSTRAW FOR THE CONTRACTUAL PERIOD COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2021, AND BE IT FURTHER

RESOLVED, THAT THE SUPERVISOR IS HEREBY AUTHORIZED TO ENTER INTO A WRITTEN RETAINER AGREEMENT WITH MR. SILVERBERG.

**48-21 AGREEMENT BETWEEN THE TOWN OF HAVERSTRAW AND KEANE & BEANE
MOTION BY GOULD
SECONDED BY GAMBOLI**

RESOLVED, UPON THE RECOMMENDATION OF WILLIAM M. STEIN, TOWN ATTORNEY, THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY AUTHORIZE THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH KEANE & BEANE OF WHITE PLAINS, NEW YORK FOR THE PURPOSES OF REPRESENTING THE TOWN OF HAVERSTRAW IN REGARD TO POLICE AND LABOR MATTERS INCLUDING, BUT NOT LIMITED TO NEGOTIATIONS, DISCIPLINARY PROCEEDINGS AND CONSULTATIONS, AND BE IT FURTHER

RESOLVED, THAT THE SUPERVISOR IS HEREBY AUTHORIZED TO ENTER INTO A WRITTEN AGREEMENT WITH MR. KLEIN.

**49-21 APPOINTMENT OF COMPUTER IT SERVICES
MOTION BY CANCEL
SECONDED BY GAMBOLI**

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY AUTHORIZE THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH TOM MARSHALL OF NORTH MOUNTAIN DIGITAL TO PROVIDE COMPUTER SERVICES TO THE TOWN COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2021.

**50-21 APPOINTMENT OF PLANNING & ZONING ENGINEERING CONSULTANTS
MOTION BY ORTIZ
SECONDED BY GOULD**

RESOLVED, THAT CIVIL DESIGN WORKS, PLLC OF OAKLAND, NEW JERSEY BE AND THEY ARE HEREBY APPOINTED PLANNING AND ZONING ENGINEERING CONSULTANTS FOR THE TOWN OF HAVERSTRAW FOR THE CONTRACTUAL PERIOD COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2021, AND BE IT FURTHER

RESOLVED, THAT THE SUPERVISOR IS HEREBY AUTHORIZED TO ENTER INTO A WRITTEN RETAINER AGREEMENT WITH CIVIL DESIGN WORKS.

**51-21 APPOINTMENT OF CONSULTING ENGINEER – PATRICK BRADY, P.E.
MOTION BY GOULD
SECONDED BY ORTIZ**

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY AUTHORIZE THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH PATRICK BRADY, P.E. TO PROVIDE CONSULTING ENGINEERING SERVICES TO THE TOWN ON AN AS NEEDED BASIS COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2021.

**52-21 AUTHORIZATION FOR SUPERVISOR TO HIRE STUDENT WORKERS ON AN AS NEEDED BASIS
MOTION BY GAMBOLI
SECONDED BY CANCEL**

RESOLVED, THAT UPON THE RECOMMENDATION OF THE TOWN BOARD OF THE TOWN OF HAVERSTRAW, THE SUPERVISOR IS HEREBY AUTHORIZED TO HIRE STUDENT WORKERS DURING 2021 ON AN AS NEEDED BASIS.

**53-21 APPOINTMENT OF MANUEL NEGRON - BINGO INSPECTOR
MOTION BY GOULD
SECONDED BY ORTIZ**

RESOLVED, UPON THE RECOMMENDATION OF THE TOWN BOARD OF THE TOWN OF HAVERSTRAW, MANUEL NEGRON OF WEST HAVERSTRAW, NEW YORK IS HEREBY APPOINTED TO THE POSITION OF BINGO INSPECTOR FOR THE TOWN OF HAVERSTRAW FOR A ONE YEAR TERM COMMENCING JANUARY 1, 2021 AND TERMINATING DECEMBER 31, 2021.

**54-21 ADOPTION OF INVESTMENT POLICY
MOTION BY GOULD
SECONDED BY GAMBOLI**

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY ADOPT THE INVESTMENT POLICY ATTACHED HERETO AS THE OFFICIAL INVESTMENT POLICY FOR THE FISCAL YEAR OF 2021.

**55-21 ADOPTION OF FUND BALANCE POLICY FOR THE TOWN OF HAVERSTRAW
MOTION BY ORTIZ
SECONDED BY GOULD**

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY ADOPT THE FUND BALANCE POLICY FOR THE TOWN OF HAVERSTRAW ATTACHED HERETO AS THE FUND BALANCE POLICY FOR THE FISCAL YEAR OF 2020.

**56-21 ADOPTION OF ONLINE/ELECTRONIC BANKING POLICY FOR THE TOWN OF HAVERSTRAW
MOTION BY CANCEL
SECONDED BY GAMBOLI**

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY ADOPT THE ONLINE/ELECTRONIC BANKING POLICY FOR THE TOWN OF HAVERSTRAW ATTACHED HERETO AS THE OFFICIAL ONLINE/ELECTRONIC BANKING POLICY FOR THE FISCAL YEAR OF 2021.

**57-21 ACCEPTANCE OF 2021 SALARY SCHEDULE
MOTION BY GAMBOLI
SECONDED BY GOULD**

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY ACCEPT THE ATTACHED 2021 SALARY SCHEDULE.

**58-21 FACSIMILE STAMP FOR VOUCHERS
MOTION BY CANCEL
SECONDED BY ORTIZ**

RESOLVED, THAT THE COUNCILMEN SHALL BE ALLOWED TO APPROVE VOUCHERS BY USING A FACSIMILE STAMP OF THEIR SIGNATURE.

**59-21 ANNUAL 2021 SOCIAL SERVICES, HOME RELIEF, ADMINISTRATION, _____ ECONOMIC AND RECREATIONAL CONTRACTS
MOTION BY CANCEL
SECONDED BY GOULD**

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY APPROVE THE ATTACHED CONTRACT AGENCY SCHEDULE FOR THE FISCAL YEAR 2021.

**60-21 DESIGNATION OF POLICE COMMISSION MEETING DATES
MOTION BY ORTIZ
SECONDED BY GAMBOLI**

RESOLVED, THAT REGULAR MEETINGS OF THE POLICE COMMISSION SHALL BE HELD ON THE THIRD MONDAYS OF EACH MONTH AT 4:00 P.M. AT THE HAVERSTRAW TOWN HALL, ONE ROSMAN ROAD, GARNERVILLE, NEW YORK.

**61-21 DESIGNATION OF VOTING DELEGATE
MOTION BY GAMBOLI
SECONDED BY GOULD**

RESOLVED, THAT THE TOWN BOARD HEREBY DESIGNATES SUPERVISOR HOWARD T. PHILLIPS, JR. TO BE IT'S VOTING REPRESENTATIVE AT THE ANNUAL BUSINESS MEETING OF THE NEW YORK STATE ASSOCIATIONS OF TOWNS.

**62-21 APPOINTMENT OF REGISTRAR OF VITAL STATISTICS, TOWN CLERK, _____ FIRST DEPUTY TOWN CLERK AND DEPUTY TOWN CLERK
REGISTRAR OF VITAL STATISTICS
MOTION BY ORTIZ
SECONDED BY CANCEL**

RESOLVED, THAT RAQUEL VENTURA, TOWN CLERK, MARISOL CANCEL, DEPUTY TOWN CLERK AND APRIL COBB, DEPUTY TOWN CLERK OF THE TOWN OF HAVERSTRAW BE AND THEY HEREBY ARE APPOINTED REGISTRARS OF VITAL STATISTICS FOR THE TOWN OF HAVERSTRAW.

The Supervisor then read the 2021 State of the Town. (Please see attached.)

PUBLIC PARTICIPATION

None.

**63-21 ADJOURNMENT
MOTION BY GOULD
SECONDED BY GAMBOLI**

RESOLVED, THAT THE RE-ORGANIZATION MEETING OF JANUARY 7, 2021, OF THE TOWN BOARD OF THE TOWN OF HAVERSTRAW BE AND IT IS HEREBY ADJOURNED.

**RAQUEL VENTURA
TOWN CLERK**

2021 STATE OF THE TOWN