HAVERSTRAW TOWN BOARD
NOVEMBER 24, 2026

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL – COUNCILMAN CANCEL, COUNCILMAN GAMBOLI, COUNCILMAN KIRSCHKEL, COUNCILMAN ORTIZ AND SUPERVISOR PHILLIPS

3. ADOPTION OF MINUTES

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY APPROVE THE ADOPTION OF MINUTES FOR THE TOWN BOARD MEETING OF NOVEMBER 10, 2026

4. PAYMENT OF BILLS

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY APPROVE THE PAYMENT OF BILLS AUDITED AT THIS MEETING.

5. ACCEPTANCE OF REPORTS

NONE.

6. APPROVAL OF EMERGENCY REPLACEMENT OF THE FIRE ALARM SYSTEM OF THE TOWN OF HAVERSTRAW JUSTICE COURT

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW HEREBY APPROVES THE EMERGENCY REPLACEMENT OF THE FIRE ALARM SYSTEM OF THE TOWN OF HAVERSTRAW JUSTICE COURT BY CLARKSTOWN FIRE AND SAFETY, INC. OF BARDONIA, NEW YORK AT A COST OF $13,250.00.

7. CANCELLATION OF TOWN BOARD MEETING FOR DECEMBER 22, 2026

RESOLVED, THAT THE TOWN BOARD MEETING FOR DECEMBER 22, 2026 HAS BEEN CANCELLED IN OBSERVANCE OF THE LEGAL HOLIDAY FOR CHRISTMAS.

8. ACCEPTANCE OF RESIGNATION OF TERRY COLLAZO – TOWN OF HAVERSTRAW YOUTH BOARD

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW HEREBY ACCEPTS THE RESIGNATION OF TERRY COLLAZO FROM THE TOWN OF HAVERSTRAW YOUTH BOARD EFFECTIVE NOVEMBER 30, 2026.

9. AWARD OF RFP NO. 19 - 2026– PRINTING AND MAILING OF MAGNETS FOR THE HIGHWAY DEPARTMENT 2027 PICK UP SCHEDULE

RESOLVED, THAT FOUR (4) REQUEST FOR PROPOSALS WERE REQUESTED AND TWO (2) REQUEST FOR PROPOSALS WERE SUBMITTED TO JOHN BART GORDON, JR., SUPERINTENDENT OF HIGHWAYS, FOR THE PRINTING AND MAILING OF TWO THOUSAND FIVE HUNDRED (2,500) CALENDAR MAGNETS FOR THE HIGHWAY DEPARTMENT 2027 PICK UP SCHEDULE, AND BE IT FURTHER

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY AWARD RFP NO. 19 - 2026 TO SHELL ANN PRINTING OF STONY POINT, NEW YORK, AT A COST OF $3,950.00, THE LOW BIDDER.

TOWN OF HAVERSTRAW
BUILDING DEPARTMENT

George T. Behn, Jr.
Building Inspector II

Erich J. Desch
Deputy Building Inspector

John P. Gormley
Code Enforcement Officer

Memorandum

DATE: 11/18/ 2026

TO: Supervisor Phillips and the Town Board Members

RE: Emergency replacement of the Fire Alarm system for the court

FROM: George T. Behn, Jr. Building Inspector II

The system is in constant trouble mode, there are a number of devices that have failed and are no longer available to purchase. New devices will not communicate with the existing panel; the system is 25 years old.

Attached please find the estimate from our Fire Alarm provider.

George T. Behn, Jr. *Building Inspector II*

ONE ROSMAN ROAD | GARNERVILLE, NY 10923 | (845) 942-3710 | (845) 786-7647 FAX | gbehn@townofhaverstraw.org

CLARKSTOWN
FIRE AND SAFETY, INC
PO BOX 9091, BARDONIA, NY 10954
office: 845-523-3200 fax: 845-368-2470

BID SUBMISSION

Town of Haverstraw – Town Hall / Court

SCOPE OF WORK.

- Clarkstown Fire and Safety, Inc. (CFS) will replace the existing fire alarm system and associated equipment located in the town court section of Town Hall.
- Any fire alarm equipment specifically connected to the existing Town Hall fire alarm panel will remain in place and not be affected by this work.
- CFS will specifically provide and install the following new devices:
  - 1x Addressable Fire Alarm Panel
  - 14x Addressable Smoke Detectors
  - 2x Addressable Heat Detectors
  - 2x Duct Detectors w/ Addressable Modules
  - 5x Addressable Modules for Pull Stations
  - 2x Addressable Relays for Panel Interconnect and Maglock Release
  - 1x Address Module for Panel Interconnect
  - 9x Horn Strobes
  - 2x Strobes
- CFS will perform a fire alarm system pre-test upon completion of panel programming to ensure proper operation.
- CFS will perform a witness test with the AHJ.
- CFS will provide NFPA 72 Record of Completion paperwork.
- All labor will be prevailing wage as required by NYS law.

EXCLUSIONS. *This bid package does not include:*

- Architectural or engineer stamped drawings of any kind.

INSTALLATION TOTAL: $13,250.00

	Supervisor Howard T. Phillips, Jr.
To:	Town Board Members
From:	J Bart Gordon. Superintendent of Highways
Date:	November 23, 2026
Re:	Bulk Mailing

The Town Highway Department has requested proposals for our Annual waste management schedule calendar. Star Press submitted the lowest quote.

- Starpress- $ $3, 950.00
- Shellann printing- $ 4,128.00
- All types advertising– did not submit
- Proforma k print solutions – did not submit

If you have any questions, I am available anytime.

John B. Gordon

Superintendent of Highways

TOWN OF HAVERSTRAW
TOWN OF HAVERSTRAW HIGHWAY MAILER – 2027

QUOTE DUE BY: Friday November 20, 2026

QUANTITY: 2500

SIZE & DETAILS:

(1) MAGNET – Waste Management Schedule Calendar, which is 5 ½" x 8 ½ "in size and printed in color.

(2) (2) 8 ½ x 11 letters printed in color and folded to fit in envelope.

(3) Envelope printed in black ink with return address, individual mailing address, and bulk permit number.

DELIVERY & STATISTICS:

The Town of Haverstraw will provide an Excel spreadsheet of the addresses that need to be printed individually on each envelope by the printer. The envelope needs to be stuffed with the magnet and two letters.

Please sort the mailers and bring them to Monsey Post Office, Bulk Mailing Center. If needed due to time constraints, printer should bring to each of the local post offices in the Town of Haverstraw. The remaining brochures that are not mailed are to be delivered to Town Hall, 1 Rosman Road, Garnerville, NY 10923.

Printer must provide postage amount <u>one week</u> prior to delivery to Monsey so there are sufficient funds in our bulk mailing account.

COMPLETION:

Mailers are to be completed and mailed out by **<u>December 23, 2026</u>**

I have attached last year's magnet calendar for your reference.
We will be awarding the winner at our next Town Board Meeting on **<u>November 24</u>** at 7PM.
If you have any questions, please feel free to contact me.
Nelly Villegas
(845) 429-9126